

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)  
MEETING AGENDA  
JANUARY 19, 2017 – 10:00 to 10:45 a.m.  
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**New and Relevant Issues to Be Discussed**

1. Workday - Intranet Site – Support, Training, FAQ, etc
2. Colleague
  - a. New text book link
  - b. Faculty - Email will show up if type is “Pri”, Phone will show up if type is “FAC”
3. Course Descriptions in WebAdvisor
4. Document Imaging – New modules purchased, next week kick off meeting with Technical team
  - a. Enhanced EdPlan process, Eforms processing, Electronic signature, Document management – check in/out/version control
5. DARS – Degree Audit – Jessica McKean – pick list, technical issues, upgrade
6. SSSP data nightly integration from Cynosure and SARS directly
7. Canvas – twice a day load in place and working
8. Security -2 step authentication, Workday access only on site
9. BPA – Technology planning – Mar 2<sup>nd</sup> Thu – 3<sup>rd</sup> Fri
10. Staffing IS - Manager, Technology Programs (Student Services)
11. Drop for Non Pay done
12. Transcript Requests - Form Fusion/Layout and formatting w Credentials
13. SANS – vendor presentations complete – getting best and final pricing
14. Daily FTES comparison report
15. Network infrastructure upgrade plan

**Information Items – Discussed as Requested**

**Ongoing Projects with Change in Status**

1. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges
2. Infrastructure
  - a. Wireless District Services pilot / testing new equipment
  - b. Ongoing Upgrading networks switches both colleges

**Ongoing Projects**

1. Current Projects – <https://intranet.gcccd.edu/is/status-of-projects.html>
2. Student Address Changes via WebAdvisor – IS needs to write audit report
3. Curriculum Approval – target RFP for Fall term
4. Degree Audit for Students
  - a. Build selection tree, focus group test with students, Fix problems - Upgrade to latest version
5. Memory Upgrades - Still upgrading at Grossmont and Cuyamaca
6. Foundation/Aux – Scholarship application software – Academic Works – next steps
7. Nelnet – new Enterprise version – new target date – Summer 2017
8. Windows 10 / Office 2016 – next steps
9. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
10. Onedrive – waiting for Security enhancements